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## Oakhall Church Privacy Policy

Oakhall Church is committed to respecting your privacy and to complying with applicable data protection and privacy laws. This policy explains how we collect, use and protect your personal information as part of our Church family. Please take a few moments to read the sections below and learn how we may use your personal information.

Under new data protection legislation coming into force 25 May 2018, Oakhall Church is Data Controller and is responsible for ensuring that any personal data it collects, processes and stores is done securely, sensitively, and in a manner which reflects the lawful basis for doing so.

Your personal information includes details of names, addresses, and e-mail, and phone contacts. We collect, process, store and use this to enable us to keep in touch with you, to provide pastoral support as appropriate, for purposes of day-to-day administration and to enable the legitimate ministries of the Church. We may also store information about you using cookies (files which are sent by us to your computer or other device) which we can access when you visit our web site in future.

Your personal details will be treated as private and confidential and will be held on our Church data base which is securely protected. We do not share this information with third parties and your details will not be disclosed to anyone without your consent or where it is needed for statutory purposes.

You have the right to ask to see any information we hold about you by submitting a Subject Access Request to the Church Office. You also have the right to ask for information which you believe to be incorrect to be rectified. It is possible to unsubscribe from e-mail communication at any time.

If you are not happy with the way in which your data is being held, you should contact the Church office. If you are still not satisfied, and do not believe that your data is being handled lawfully, you have the right to contact the Information Commissioner's Office (<https://ico.org.uk/>).

This policy can be found at: <http://oakhallchurch.org.uk/privacy>

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